

Joint Public Health Board

Minutes of a meeting held at the Town Hall,
Bournemouth on 4 February 2014.

Present:-

Nicola Greene (Chairman – Bournemouth Borough Council)
Peter Finney (Vice-Chairman, Dorset County Council)

Bournemouth Borough Council

Jane Kelly and David d'Orton-Gibson (Observer).

Dorset County Council

Jill Haynes.


Borough of Poole

Karen Rampton and Janet Walton.

Officers:

Dr David Phillips (Director of Public Health), Phil Rook (Group Finance Manager, Dorset County Council), Paul Compton (Senior Public Relations Officer), Jane Portman (Executive Director for Adults and Children, Bournemouth Borough Council), Jan Thurgood (Strategic Director – People Theme, Borough of Poole), Nicky Cleave (Assistant Director of Public Health (Dorset)), Sophia Callaghan (Assistant Director of Public Health (Poole)) and Helen Whitby (Principal Democratic Services Officer, Dorset County Council).

(Notes:(1) In accordance with Rule 16(b) of the Overview and Scrutiny Procedure Rules the decisions set out in these minutes will come into force and may then be implemented on the expiry of five working days after the publication date. Publication Date: **11 February 2014.**

(2) The symbol () denotes that the item considered was a Key Decision and was included in the Forward Plan.

(3) These minutes have been prepared by officers as a record of the meeting and of any decisions reached. They are to be considered and confirmed at the next meeting of the Joint Board to be held on **8 May 2014.**)

Election of Chairman

Resolved

1. That Nicola Greene be elected Chairman for the meeting.

Appointment of Vice-Chairman

Resolved

2. That Peter Finney be appointed Vice-Chairman for the meeting.

Apologies for Absence

3. There were no apologies for absence.

Code of Conduct

4. There were no declarations by members of disclosable pecuniary interests under the Code of Conduct.

Public ParticipationPublic Speaking

5.1 There were no public questions received at the meeting in accordance with Standing Order 21(1).

5.2 There were no public statements received at the meeting in accordance with Standing Order 21(2).

Petitions

6. There were no petitions received in accordance with the County Council's petition scheme at this meeting.

Minutes

7. The minutes of the meeting held on 7 November 2013 were confirmed and signed subject to the following amendments:-

- Minute 31.5 was amended to read “ The budget for 2014/15 was £27.2m (of which £20.095m was for the Joint Budget) ...”
- Minute 43.2 was amended so that “41.3” was replaced by “42.3”.

Matters ArisingMatters Arising - Minute 29

8.1 The Joint Board noted that Karen Rampton had replaced Peter Adams as one of the Borough of Poole's representatives.

Governance arrangements for Pan Dorset Drugs and Alcohol Commissioning in Bournemouth, Dorset and Poole – Minute 35

8.2 The Assistant Director of Public Health (Dorset) reported that the first meeting of the Pan-Dorset Group was to be held on 6 February 2014. The Group would be reviewing the work done collaboratively during the previous year and considering future working arrangements.

Local Authority Updates – Minute 45

8.3 The Director of Public Health explained that discussions between the three local authorities on future working arrangements were continuing. In the meantime, Dorset County Council was considering disbanding their Public Health Overview Committee and adding Public Health to the responsibility of one of the other Overview Committees.

8.4 He then referred to the need for arrangements to be put in place to explore policy issues across the three authorities and stated that the Joint Board would be asked to consider this at the meeting on 8 May 2014.

8.5 Members welcomed the opportunity to have joint working on common topics especially if this gave non-executive members an opportunity to contribute. This would not prevent individual councils the flexibility to do further investigation of a topic if they thought this appropriate.

Public Health Branding – Minute 42

8.6 The Director of Public Health explained that following consideration of branding at the last meeting there had been further discussions across the three authorities. Members expressed their support for the revised brand layout, which was tabled at the meeting.

Resolved

9. That the revised logo be approved.

Reason for Decision

10. To present one brand to reinforce the strengthen the partnership.

Exempt Business**Exclusion of the Public****Resolved**

11. That under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for minute number 11 because it was likely that if members of the public were present, there would be a disclosure to them of exempt information as defined in the paragraphs indicated of Part 1 of Schedule 12A and the public interest in withholding the information outweighed the public interest in disclosing that information

Options for the Provision of Inpatient Detoxification in Bournemouth, Dorset and Poole (Paragraph 3) – Minute 48

11. The Assistant Director of Public Health (Dorset) described some of the results of the recent consultation undertaken with service users across Bournemouth, Dorset and Poole and outlined possible service developments. An update report would be provided for the Joint Board's meeting on 8 May 2014.

Noted

The Committee then moved back to public session.

Proposed use of Projected Public Health Under-spend 2013/14 and Commissioning Intentions and Budget for 2014/15 and 2015/16

12.1 The Joint Board considered a report by the Director for Corporate Resources, Dorset County Council, which set out the draft revenue estimates for Public Health Dorset in 2014/15 and showed the sums to be borne by each of the partner authorities under cost-sharing arrangements. It also proposed that £1M be redistributed to partners for local spending on public health activities in accordance with the guidelines of the Public Health Grant and provided an update on the current financial year.

12.2 The Group Finance Manager, Dorset County Council, reminded the Joint Board that they had agreed the budget for 2014/15 at their last meeting and that any underspend be transferred to a public health reserve until the year end position was clarified. He confirmed that there would be an underspend at the end of the current financial year but it was still not clear as to how much this would be. He referred to the letter attached as an appendix to the report which set out agreed arrangements for providing a year-end Statement of Assurance to demonstrate that ring-fenced public health grant had been spent on eligible expenditure. He drew attention to the funding for 2015/16 which had been increased by £1.27M and that it was proposed to use £1M of this increase for distribution to partner councils for local spending on public health issues in the sums of £246,000 for Bournemouth, £555,000 for Dorset and £199,000 for Poole. He also drew attention to the fact that the budget for 2014/15 was £19.095M which was less than anticipated at the last meeting.

12.3 The Director of Public Health then referred to the last meeting when the Joint Board had adopted a number of principles for decision making namely, equality, efficiency and effectiveness. Reflecting this discussion and the decision made in the November Board meeting, the report reiterated the proposals for changes to the core and mandatory

programmes in sections 3.1 (a) and 3.1 (b) and developmental proposals in section 3.1(c) for 2014/15. It was agreed that core and mandatory programme development activities i.e. sections 3.1 (a) and 3.1 (b) should be funded out of the 13/14 underspend. It was also agreed that in light of the decision to reallocate the budget uplift for 14/15 and 15/16 back to authorities the activities in paragraph 3.1(c) would not be funded out of the uplift. It was further decided that given the inter-dependency of the integrated lifestyle service to the development activities of several of the core programmes, that this also be funded out of the underspend. It was highlighted that subject to meeting national requirements for the public health grant authorities would make local decisions on priorities for the uplift. The report also provided an update on the move towards a more systematic approach to commissioning and procurement and the assistance provided by Dorset County Council to progress this work was highlighted. A further report would be provided for the Joint Board's next meeting.

12.4 The Director intended to develop a prospectus to show clearly and concisely the systems process for members of the public, elected members and existing service providers.

12.5 Attention was drawn to the fact that the possibility of having regular items in local free magazines was being pursued. One of the Poole representatives added that she had arranged for a whole page spread about public health in the Poole News in June 2014.

12.6 The Chairman suggested amendments to the wording of recommendation (iii) so that it included reference to the development of a pan authority approach to the integrated lifestyle service as noted in paragraph 3.2 of the report. These were agreed.

Resolved

13.1 That £1M of the Public Health Grant increase be returned to Partner Councils as set out in the legal agreement to be spent on Public Health activities;

13.2 That any underspend be transferred to a public health reserve until the year end position is confirmed.

13.3 That the 2013/14 underspend is used for public health developments as set out in sections 3.1a and 3.2 of the Director's report.

13.4 That the proposed direction of travel set out in section 3.3 of the Director's report and the proposed approach to procurement be agreed.

Reason for Decisions

14. Close monitoring of the budget position was an essential requirements to ensure that money and resources were used efficiently and effectively.

Public Health Performance Monitoring 2013/14

15.1 The Joint Board considered a report by the Director of Public Health which provided an updated set of indicators following discussion at the previous meeting on 7 November 2013.

15.2 The Director of Public Health explained that the format of the report had been amended following comments at the last meeting. It now included mandatory and non-mandatory programmes separately, areas for development, performance information, trend data, budget information, local data, commentary and explanatory notes. He highlighted that national information was useful to make comparisons with performance of other local authorities but these could not be used to target resources. He sought members' views as to the format of the report and whether any other information needed to be included in future.

15.3 Members thought the format was clear but asked that any data be as up to date as possible in order to be useful. They asked that the robustness of information be included as this could be used to justify spend on small local campaigns and that information

should be provided to help them scrutinise performance and spend. Attention was drawn to the fact that the influx of holidaymakers would influence figures for Dorset and that other areas might not be affected to the same extent.

15.4 The Director of Public Health would provide a further report to the next meeting when information would be shown in map form and with data sets giving different levels of information. He also wanted to make use of information held by the Dorset and Bournemouth and Poole Health and Wellbeing Boards.

15.5 Members thought that these changes would provide them with the necessary information to be able to focus resources where they were needed. The Director of Public Health said that he would also include information about costs, benefits and value for money.

Noted

Local Authority Updates

16. The Joint Board received the minutes of Bournemouth Borough Council's Health and Adult Social Care Overview and Scrutiny Panel held on 6 November 2013.

Noted

Forward Plan of Key Decisions

17.1 The Joint Board considered its Forward Plan, which identified key decisions to be taken by the Joint Board and items planned to be considered in a private part of the meeting. The current plan was published on 5 October 2013 and included items on the agenda for this meeting.

17.2. The Director of Public Health outlined reports included on the Forward Plan for consideration at the Joint Board's next meeting. Other reports mentioned earlier in the minutes would be added to the Forward Plan and he suggested that a locality report relating to the authority acting as host for the meeting be provided at each meeting. Members welcomed this suggestion as a means of increasing their awareness of issues facing the different authorities.

17.3 One member suggested that a report be provided on partnerships Public Health were building or involved in, the direction of travel and whether the Joint Board could assist in this. This would be provided for the next meeting.

Noted

Questions from Members of the Councils

18. No questions were asked by members under Standing Order 20(2).

Meeting duration: 2.15pm to 3.25pm